

**BY ORDER OF THE COMMANDER
MACDILL AIR FORCE BASE**

**MACDILL AIR FORCE BASE
INSTRUCTION 31-200**

25 APRIL 2013

Security

JUVENILE CURFEW AND SUPERVISION



COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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Certified by: 6 SFS/CC
(Lt Col James Zirkel)

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This instruction establishes juvenile curfew and supervision policies that affect all military family members and guests on MacDill Air Force Base (AFB). Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with Air Force Manual (AFMAN) 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) located at <https://www.my.af.mil/gcss-af61a/afirms/afirms/>. Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional chain of command.

SUMMARY OF CHANGES

This document has been substantially revised and must be completely reviewed. Para 3.1 adds custody verification by BDOC; Para 4.1. changes “guidelines” to “standards”; Para 4.2.2.1 through 4.2.3.1 changes all instances of “should” to “will”; and Para 4.4. adds the Florida State Statute standards as they relate to child abuse.

1. Curfew Policy.

1.1. Unsupervised family members and guests under the age of 16 years will not loiter, play, drive, walk, or wander on any part of MacDill AFB, including all housing areas, between the hours of:

1.1.1. 2200 - 0500, Sunday through Thursday nights.

1.1.2. 2400 - 0500, Friday and Saturday nights and evenings before legal holidays.

1.2. Family members and guests under the age of 16 years will leave all base activities in sufficient time to comply with the established curfew hours and go to their homes by the most direct sidewalk or street. Loitering in the areas of base facilities after their closing is prohibited.

1.3. Unaccompanied family members and guests will not enter any building, structure, or area not expressly designed for their use unless prior approval has been obtained from the controlling agency.

1.4. The military sponsor, parent, or another responsible adult will personally escort family members' children and guests after curfew hours.

2. Exceptions to Curfew Policy.

2.1. If requested in writing by the military sponsor, an extension of the curfew hours may be granted by the Commander, 6th Mission Support Group (6 MSG/CC).

2.2. Curfew hours may be extended by 6 MSG/CC for special community activities. These extensions will be published in the official bulletin and/or base newspaper.

3. Violations of Curfew.

3.1. 6th Security Forces Squadron (6 SFS) patrols will detain curfew violators and transport them to Building 203, Base Defense Operations Center (BDOC). The military sponsor or parent will be notified and requested to respond and receive custody of his/her family member(s) or guest(s). In the event the parent or sponsor cannot be contacted, the sponsor's first sergeant and/or commander will be notified, and respond to assume custody of the juvenile until contact with the sponsor is established by the person assuming custody. (*Note:* The first sergeant or commander may designate an individual from their squadron to respond and assume custody.) Prior to assuming custody, BDOC will verify the identity of the individual or designee.

3.2. In all cases, a blotter entry will be accomplished on the Security Forces Blotter without indicating the juvenile's name or the name of the sponsor. The blotter entry will contain the sponsor's organization and the juvenile's age and gender. In addition, an AF Form 3545, *Incident Report*, will be accomplished for curfew violations and notification will be made to Family Advocacy.

3.3. Incident/complaint reports documenting violations of this instruction may be referred to the Juvenile Corrections Board (hereinafter referred to as the "Board"). Pursuant to MACDILLAFBI 51-100, Disposition of Juvenile Misconduct Cases, the Board shall have the authority to hear any and all cases involving violations of this instruction. The Board administrator shall have the primary responsibility to determine whether the referred case is

worthy of the Board's consideration. Upon presentation to the Board, the Board shall have the authority and discretion to recommend to the installation commander the imposition of any punishment or combination of punishments as prescribed under MACDILLAFBI 51-100.

4. Juvenile Supervision.

4.1. Children are important to us. We must all ensure their safety and well being. Failure to meet these minimal standards places a child in danger, and could result in a referral to Family Advocacy. If standards are not followed and a child is injured, the parents could be held responsible.

4.2. These guidelines are written to assist the parents with developing a child safety plan. It is important before deciding to leave children alone to assess whether or not the children are comfortable being left alone, whether they are emotionally mature enough to be left alone and, finally, whether or not there is a safety plan in place. In general, always use common sense to guide your actions. Remember, if you leave your child alone and something happens that could have been prevented by the presence of adequate supervision, you may be held responsible for the consequences of your child's actions. When leaving your child alone for the first time, do so only for a short period of time and work up to longer periods. Family Advocacy recommends the following Home Alone Guidelines:

4.2.1. Within the community:

4.2.1.1. Age 5 and under: Need constant supervision. Cannot walk to school unless under the supervision of an adult or a child at least 9 years old.

4.2.1.2. Ages 6 to 8: Need periodic supervision (recommend hourly checks). Can play outside in the vicinity of their own homes as long as they are not near high traffic areas. They may walk to school. The child must be in a designated area where the supervisor can check on him/her and the child must know where their supervisor is at all times.

4.2.1.3. Ages 9 to 15: Need occasional supervision (recommend checks every two to three hours).

4.2.1.4. Ages 16 to 18: Free to be out in community with the express permission of their guardian without direct supervision.

4.2.2. Inside the home:

4.2.2.1. Age 8 and under: Will not be left unsupervised at home.

4.2.2.2. Ages 9 to 11: Will not be left unsupervised at home except for reasonably short periods of time (no longer than three hours).

4.2.2.3. Only children 12 years or older may baby-sit. Recommend the Red Cross Babysitting course.

4.2.2.4. When a child age 9 and over is left alone, he/she is left with a key, emergency telephone numbers (including the number where parents can be reached), and the expected time of parents' return. In addition, the child will have the name and telephone number of an adult who can be immediately available in case of an emergency. The designated adult must be aware of his/her responsibility.

4.2.3. In motor vehicles:

4.2.3.1. A child under the age of 12 shall not be left unattended in a vehicle for any period. Furthermore, the vehicle will not, under any circumstances, be left with the keys in the ignition.

4.3. For more information on these guidelines, contact the Family Advocacy Program staff members.

4.4. Florida Statutes will be used when the individual is non-military (dependent, retiree, civilian, etc). The following Florida Statute is current as of the date of this instruction but may change. Additionally, they are not all inclusive.

4.4.1. FL Statute 827.03 outlines all forms of child abuse. Refer to the statute for specific paragraph reference(s) when writing your citation.

5. Responsibilities. The on-duty Flight Leader/Flight Chief is responsible for ensuring compliance with the procedures outlined herein. He/she will make a determination of proper action in cases not covered by instructions.

SCOTT V. DETHOMAS, Colonel, USAF
Commander

Attachment 1

GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION

References

AFMAN 33-363, *Management of Records*, 1 March 2008

MACDILLAFBI 51-100, *Disposition of Juvenile Misconduct Cases*, 2 January 1996

Forms Prescribed

None

Forms Adopted

AF847, *Recommendation for Change of Publication*

AF3545, *Incident Report*

Abbreviations and Acronyms

6 SFS—6th Security Forces Squadron

6 SPTG—6th Support Group

6 MSG—6th Mission Support Group

AF—Air Force

AFB—Air Force Base

AFMAN—Air Force Manual

AFRIMS—Air Force Records Information Management

BDOC—Base Defense Operations Center

CC—Commander

MACDILLAFBI—MacDill Air Force Base Instruction

OPR—Office of Primary Responsibility